Pike County Health Department

Job Description

**Position Title:** Public Health Nurse, RN/Immunization Nurse

**SUMMARY:** Public Health Nurse/Immunization Nurse applies principles and practices of nursing to specific situations, with fundamental responsibilities to providing and ensuring professional care to clients. Reports directly to Health Officer.

**ESSENTIAL DUTIES AND RESPONSIBLILTIES:**

Conducts home visits for clients to provide limited nursing services, including:

 Assess patient condition and vital signs

 Maintain contact with physician as needed

 Perform venipuncture and various lab specimen collections

 Set up medications

 Refer to appropriate community services as needed

Manage all aspects of immunization program including inventory, reordering, clinic scheduling, maintaining client records, recording immunizations into CHIRP, and reports as necessary.

Administer vaccinations according to the ACIP/CDC/ISDH guidelines both to children and adults.

Administer and evaluate TB skin testing, after training. Provide tuberculosis education, case management, and ordered treatment, including DOT.

Responsible for providing health promotion and disease prevention support to the county, including

blood pressure screenings at community sites as requested, participation at health fairs, and providing health topic presentations when called upon.

Preparation of accurate, concise, and factual reports, including documentation of home visits, vaccinations, and screenings.

Participate in various community coalitions and attend professional workshops, training seminars, and quarterly board meetings.

Perform communicable disease investigation in Pike County as required by ISDH. Provide limited nursing care to clients on a walk-in basis, including, but not limited to, vital sign checks, head lice checks.

Prepare and submit grant application when necessary. Maintain current grant responsibilities, including reports.